

# **NAPA RIVER RECLAMATION DISTRICT REGULAR MEETING AGENDA**

**December 11, 2025  
6:00 P.M.**

**Edgerly Island Volunteer Fire Station  
1598 Milton Road  
Napa CA 94559**

Frank Lagorio, Chair  
Ana Chretien, Trustee  
Mary Finnegan, Trustee  
Richard Newman, Trustee  
Jim Winters, Trustee

## **GENERAL INFORMATION**

The Napa River Reclamation District Board meets the second Thursday of each month at 6:00 P.M. at 1598 Milton Road, Napa, California 94559. The meeting room is wheelchair accessible.

All materials relating to an agenda item for an open session of a meeting of the Napa River Reclamation District Board of Trustees which are provided to a majority of all of the members of the Board by Board members, staff or the public prior to the meeting will be available for public inspection on or after the time of such distribution, in the office of the Manager, 1501 Milton Road, Napa, California, by appointment. Materials distributed to a majority of all the Members of the Board of Trustees at the meeting will be available for public inspection at the public meeting if prepared by the member of the Board of Trustees or the Manager after the public meeting if prepared by some other person. Availability of materials relating to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD OF TRUSTEES ON A MATTER ON THE AGENDA** please proceed to the podium, announce yourself to the President and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President or Board.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD OF TRUSTEES ON A MATTER NOT ON THE AGENDA** please proceed to the podium, announce yourself after the President calls for Public Comment. In order that all interested parties have an opportunity to speak, please be brief. Due to the Brown Act the Board of Trustees will not be able to respond to the comments except to the limited extent permitted by Government Code section 54954.2. Time limitations shall be at the discretion of the President or Board.

### **1. Call to Order: Roll Call**

### **2. Approval of Minutes**

Minutes of the November 13, 2025 Regular Board Meeting

### **3. Public Comment**

*In this time period anyone may address the Napa River Reclamation District Board regarding any subject over which the District Board has jurisdiction, but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chairman. As required by the Government Code, no action or discussion will be undertaken on any item raised during this public comment period.*

### **4. Consent Items**

- A. Approve claims paid in November 2025.

**5. Old Business**

**6. Administrative and Other Items**

- A. Presentation and possible acceptance of the draft audit reports for Fiscal Years 2023–2024 and 2024–2025.
- B. Discussion and possible action to initiate inspection and, if needed, servicing of the dosing tank, including consideration of replacement based on inspection results and professional recommendations.
- C. Status report and discussion regarding the retrofit of four additional lift stations.
- D. Discussion and possible action regarding review of recommendations presented at the November Board meeting for revisions to the Personnel Handbook. If no additional revisions are proposed, the Board may consider adoption of the 2025 edition of the Personnel Handbook by Resolution #2025-04.
- E. Status report and recommendations from subcommittee and staff regarding proposed amendment to the NSU agreement.

**7. Monthly Reports**

- A. NSU Monthly Report
- B. YTD Budget vs Actual Expense Report from County

**8. Board Members Reports and Announcements**

**9. Staff Report**

**10. District Board of Trustees Member Future Agenda Items**

**11. Adjournment**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA RIVER RECLAMATION DISTRICT OFFICE, 1501 MILTON ROAD, NAPA, CALIFORNIA BY 12/8/25 NO LATER THAN 6:00 PM, SAID TIME BEING AT LEAST 72 HOURS IN ADVANCE OF THE MEETING OF THE BOARD OF TRUSTEES (GOVERNMENT CODE SECTION 54954.2)

*Stacey McNeill*

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OFFICE MANAGER/SECRETARY TO THE BOARD