

NRRD REGULAR MEETING AGENDA Frank Lagorio, Chair

June 1, 2023 Ana Chretien, Trustee

7:00 P.M. Mary Finnegan, Trustee

Richard Newman, Trustee

Elderly Island Volunteer Fire Station Jim Winters, Trustee

1598 Milton Road Penny Wilson, Assistant Manager

Napa, CA 94559 Mike Wilson, Chief Plant Operator

Corey Utsurogi, Counsel

Thomas Capriola, Legal Counsel

GENERAL INFORMATION

The Napa River Reclamation District Board meets the first Thursday of each month at 7:00 P.M. at 1598 Milton Road, Napa, California 94559. The meeting room is wheelchair accessible.

All materials relating to an agenda item for an open session of a meeting of the Napa River Reclamation District Board of Trustees which are provided to a majority of all of the members of the Board by Board members, staff or the public prior to the meeting will be available for public inspection on or after the time of such distribution, in the office of the Manager, 1501 Milton Road, Napa, California, by appointment. Materials distributed to a majority of all of the Member of the Board of Trustees at the meeting will be available for public inspection at the public meeting if prepared by the member of the Board of Trustees or the Manager after the public meeting if prepared by some other person. Availability of materials relating to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16 or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD OF TRUSTEES ON A MATTER ON THE AGENDA please proceed to the podium, announce yourself to the President and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President or Board.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD OF TRUSTEES ON A MATTER NOT ON THE AGENDA please proceed to the podium, announce yourself after the President calls for Public Comment. In order that all interested parties have an opportunity to speak, please be brief. Due to the Brown Act the Board of Trustees will not be able to respond to the comments except to the limited extent permitted by Government Code section 54954.2. Time limitations shall be at the discretion of the President or Board.

1. Call to Order: Roll Call

1. Approval of Minutes

Minutes of the May 5, 2023 regular meeting.

1. Public Comment

In this time period anyone may address the Napa River Reclamation District Board regarding any subject over which the District Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chairman. As required by the Government Code, no action or discussion will be undertaken on any item raised during this public comment period.

1. Consent Items

1. Approve claims and payroll paid in May, 2023.

1. Discussion of Items Removed From the Consent Calendar

1. Old Business

1. Discussion and possible action confirming the signing and implementation of the contract with Natural Systems Utilities.

2. Discussion and possible action regarding the possible abandonment by the County of the Brazos Street easement where the volunteer Fire Station resides, and the possible abandonment or quieting of the title of same by the NRRD.

1. Administrative and Other Items

1. Discussion and possible action regarding the approval of a 3% cost of living increase for administrative staff.

2. Discussion and possible action regarding directing the Napa County Auditor-Controller, Tracy Schulze, to transfer any excess Educational Revenue Augmentation Funds (ERAF) received in fiscal year 2022-23 to the reserve account.

3. Discussion and possible action regarding approving the contract of CPA, Charlie Pillon, for conducting the District's bi-annual financial audit.

4. Discussion and possible action regarding final date of employment for Back-up Operators and Chief Plant Operator of the wastewater system.

5. Discussion and possible action regarding the purchase of owl boxes for the wastewater facility.

7. Public Hearings

1. Public hearing regarding confirming the report on sewer service charges for the fiscal year 2023-24 by resolution.

i. Presentation of the report on sewer service charges.

ii. Accept public testimony.

iii. Close Fiscal Year 2023-24 sewer service charges hearing.

iv. Discussion and possible action regarding adopting the recommended sewer service charges for the District for Fiscal Year 2023-24.

2. Public hearing regarding the adoption of the proposed budget for fiscal year 2023-24 by resolution.
 - i. Presentation by County Auditor-Controller of the Napa River Reclamation District's Fiscal Year 2023-24 recommended budget.
 - ii. Subcommittee presentation and accept public testimony.
 - iii. Close Fiscal Year 2023-24 budget hearing.
 - iv. Discussion and possible action regarding the adoption of the recommended budget for the District Fiscal Year 2023-24.

8. Staff Reports

9. Board Members Reports and Announcements

10. District Board of Trustees Member Future Agenda Items

11. Adjournment

Adjourn to the Board of Trustees next regular meeting on July 6,2023.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA RIVER RECLAMATION DISTRICT OFFICE, 1501 MILTON ROAD, NAPA, CALIFORNIA ON MAY 25, 2023. NO LATER THAN 7 PM, SAID TIME BEING AT LEAST 72 HOURS IN ADVANCE OF THE MEETING OF THE BOARD OF TRUSTEES (GOVERNMENT CODE SECTION 54954.2)

PENNY WILSON, SECRETARY TO THE BOARD