

NAPA RIVER RECLAMATION DISTRICT #2109

MINUTES

MEETING OF THE BOARD OF TRUSTEES

Thursday, January 5, 2023 7:00 PM

1598 Milton Road, Napa, CA 94559

I. Call Meeting to Order/Roll Call

The meeting was called to order by Chairman Lagorio at 7:00 PM

Trustees Present: Finnegan, Lagorio, Newman, Winters

Trustees Absent: Chretien

II. Approval of Minutes

A motion was made by Tr. Winters, second by Tr. Newman to approve the minutes of the regular meeting of November 3, 2022 as written. The motion passed.

Aye: JW, RN, MF, FL X= AC

III. Public Comment

1. Steve Finnegan, 1804 Milton Rd. Topic: Flooding

Steve Finnegan thanked the community members who came out to help sandbag and place the Tiger Dam during the recent rain. He asked about hiring people to maintain and run the flood pumps or have volunteers do the job but wonders if volunteers would be available when needed.

1. Geoff Gorsuch, 1862 Milton Rd. Topic: Specific Property Levee Issue

He stated that 1880 had river water overtopping the levee and running over the road. He stated that they had a problem in the past and had been notified by letter to repair the levee. He felt a stronger worded letter should be sent to the property owner.

IV. Consent Items

1. Claims and payroll paid in November and December, 2022.

A motion was made by Tr. Newman, second by Tr. Winters to approve the consent items. The motion passed.

Aye: RN, JW, MF, FL X= AC

V. Discussion of Items Removed From the Consent Calendar

None

VI. Administrative and Other Items

1. Sewer System Management Plan and Natural Systems Utilities Proposal

Discussion was held regarding (a.) amending our Sewer System Management Plan and (b.) making a counter proposal to Natural Systems Utilities to operate the sewer system.

(a.) Various changes and updates were discussed regarding the Sewer System Management Plan.

A motion was made by Tr. Winters, second by Tr. Finnegan to adopt the changes to the SSMP as discussed. The motion passed.

JW, MF, RN, FL X= AC

(b.) Counsel Dau and the Board discussed changes to the proposal from NSU. Counsel Dau will submit our counter proposal to NSU and invite them to attend our next meeting.

2. Bid for Mowing District Property

Bids were received for mowing the treatment plant mound area from Mike Leontini Tree Service in the amount of \$600 and Valley Yard Work, Inc. in the amount of \$840.

A motion was made by Tr. Newman, second by Tr. Winters to accept the bid of \$600 from Mike Leontini Tree Service for mowing the treatment plant mound. The motion passed.

RN, JW, MF, FL X= AC

VII. Public Hearings

None

VIII. Staff Reports

See attached

IX. Board Member Reports and Announcements

X. Board of Trustees Members Future Agenda Items

Tr. Newman asked that the maintenance of the flood pumps be added to the next agenda.

XI. Adjournment

The Chair called for adjournment at 8:31 PM.

A motion was made by Tr. Newman, second by Tr. Winters to adjourn the meeting. The motion passed.

Aye: RN, JW, MF, FL X= AC

Frank Lagoiro, Chair

ATTEST:

SECRETARY TO THE BOARD

Penny Wilson

Secretary to the Board

Members: **AC** = Ana Chretien; **MF** = Mary Finnegan; **FL** = Frank Lagorio; **RN**= Richard Newman; **JW** = Jim Winters

Notations Under Vote: **Aye** = Yes; **N** = No; **X** = Excused/Absent; **A** = Abstained

The making of the motion and second are reflected respectively in the order of the recorded vote

	Napa River Reclamation District #2109		
	Invoices Paid During November 2022	FY 2022/23	
28-Oct	NAPA COUNTY COUNSEL	1ST QUARTER SERVICES	1,504.50
1-Nov	NAPANET INTERNET SERVICES	NOVEMBER INTERNET SERVICES	54.33
1-Nov	CALTEST ANALYTICAL LABORATORY	OCTOBER TESTING	389.00
8-Nov	MEYERS WATER COMPANY	NOV/DEC WATER SERVICE	174.41
8-Nov	NAPA COUNTY RECYCLING & WASTE	OCTOBER SERVICES	50.14
8-Nov	STATE FUND COMPENSATION INSURANCE	NOVEMBER PREMIUM	415.83
8-Nov	AT&T	OCTOBER SERVICES	27.11
22-Nov	PG&E	OCTOBER SERVICES	193.94
	Total Expenses		2,809.26

	Payroll Reports		
	Pay Period Ending 10/28/2022	148 HOURS + STANDBY + VACATION	5,464.80
	Medicare		79.25
	Unemployment		0.00
	Pay Period Ending 11/11/2022	120 HOURS + STANBY	4,641.60
	Medicare		67.30
	Unemployment		0.00
	Total Payroll		10,252.95

	Napa River Reclamation District #2109		
	Invoices Paid During December 2022	FY 2022/23	
6-Dec	NAPANET INTERNET SERVICES	DECEMBER SERVICES	54.33
6-Dec	CALTEST ANALYTICAL LABORATORY	NOVEMBER TESTING	389.00
6-Dec	NAPA COUNTY RECYCLING & WASTE	NOVEMBER SERVICES	50.14
6-Dec	STATE COMPENSATION INSURANCE FUND	DECEMBER PREMIUM	415.83
6-Dec	AT&T	NOVEMBER PHONE SERVICE	29.99
13-Dec	SWQCB	ANNUAL SSO PERMIT FEE	3,453.00
13-Dec	PETTY CASH	DESK CALENDAR AND PENS	21.53
20-Dec	PG&E	NOVEMBER SERVICES	317.35
27-Dec	CALTEST ANALYTICAL LABORATORY	DECEMBER TESTING	389.00
	Total Expenses		5,120.17

	Payroll Reports		
	Pay Period Ending 11/25	116 HOURS + STANDBY	4,554.60
	Medicare		66.04
	Unemployment		0.00
	Pay Period Ending 12/9	120 HOURS + STANDBY	4,641.60
	Medicare		67.30
	Unemployment		0.00
	Total Payroll		9,329.54

STAFF REPORT

January, 2023

1. Speed "Humps" and Barriers At The End of The Road

The county roads department has removed the center barrier and installed "bumps" at the end of the road. Apparently large vehicles were unable to turn around easily.

2. Levee On Or Between 1796 and Half Lot Leaking

Tr. Winters noticed the levee between 1796 and the 1/2 lot was leaking during the high tides last week. A letter has been sent to both property owners advising them of the situation.

3. Bulletin Board Is Broken

Due to the high winds last night, the bulletin board at the district office blew down taking the mailbox with it. Staff will replace both as soon as possible.

4. Tiger Dam Put Into Use

The Tiger Dam Crew installed the dam on the Fish & Wildlife levee due to the possibility of overtopping at the Pond 8 site.

5. Smoke Test of Sewer Lines

Plant Operator Mike has been in contact with Mr. Rooter to smoke test the sewer lines where we have had some problems with inundation of the system with rain water. This was postponed due to the wet weather.

