

NAPA RIVER RECLAMATION DISTRICT #2109

MINUTES

MEETING OF THE BOARD OF TRUSTEES

Thursday, February 2, 2023 7:00 PM

1598 Milton Road, Napa, CA 94559

I. Call Meeting to Order/Roll Call

The meeting was called to order by Chairman Lagorio at 7:00 PM

Trustees Present: Chretein, Lagorio, Newman, Winters

Trustees Absent: Finnegan

Counsel Dau introduced Corey Utsurogi who will be replacing her as the District's counsel due to work demands on Dau.

II. Approval of Minutes

A motion was made by Tr. Newman, second by Tr. Winters to approve the minutes of the regular meeting of January 5, 2023 as written. The motion passed.

Aye: RN, JW, AC, FL X= MF

III. Public Comment

None

IV. Consent Items

1. Claims and payroll paid in January, 2023.

A motion was made by Tr. Winters, second by Tr. Chretien to approve the consent items. The motion passed.

Aye: JW, AC, FL, RN X= MF

V. Discussion of Items Removed From the Consent Calendar

None

VI. Administrative and Other Items

1. Election of Chair and Vice-Chair to the Reclamation Board

After each election of Board members in even numbered years, a Chair and Vice-Chair are elected by the five member Board. Each position will serve a two year term. Tr. Newman requested that this item be postponed until the next meeting when all board members could be present. The item was tabled until the March 2, 2023 meeting.

2. Natural Systems Utilities Proposal and Questions From Staff

The revised contract proposal was sent to NSU and a counter-proposal was recently returned but has not yet been distributed to the Board or counsel. It will be distributed and be available for discussion at the March 2, 2023 meeting. Tr. Finnegan is scheduled to meet with a representative of NSU next week for a discussion and walkthrough of the wastewater system.

Discussion was held regarding questions submitted by staff relating to the operations of the sewer system if an outside contracotr were to be hired to operate the wastewater system. These were discussed at length and will be taken into consideration while negotiating with the contractors.

A motion was made by Tr. Winters, second by Tr. Newman that our Plant Operator, Mike Wilson, be present during the walkthrough to discuss the operations of the system and be available to answer any questions. The motion passed.

JW, RN, AC, FL X=MF

VII. Public Hearings

None

VIII. Staff Reports

See attached

IX. Board Member Reports and Announcements

1. Tr. Lagorio is in the process of getting an estimate with a company with a long arm excavator to clean the culvert and pond at the dewatering pumps. Geoff Gorsuch volunteered to get a maintenance crew together to upgrade the pump house building.

Tr. Newman formally welcomed Corey Utusurogi as counsel for the District and thanked Wendy Dau for her expertise on our behalf.

X. Board of Trustees Members Future Agenda Items

None

XI. Adjournment

The Chair called for adjournment at 7:53 PM.

A motion was made by Tr. Newman, second by Tr. Chretien to adjourn the meeting. The motion passed.

Aye: RN, AC, FL, JW X= MF

Frank Lagoiro, Chair

ATTEST:

SECRETARY TO THE BOARD

Penny Wilson

Secretary to the Board

Members: AC = Ana Chretien; MF = Mary Finnegan; FL = Frank Lagorio; RN= Richard Newman; JW = Jim Winters

Notations Under Vote: Aye = Yes; N = No; X = Excused/Absent; A = Abstained

The making of the motion and second are reflected respectively in the order of the recorded vote

	Napa River Reclamation District #2109		
	Invoices Paid During January 2023	FY 2022/23	
6-Jan	NAPANET INTERNET SERVICES	JANUARY SERVICES	54.33
6-Jan	AT&T	DECEMBER SERVICES	30.46
13-Jan	NAPA COUNTY RECYCLING & WASTE	DECEMBER SERVICES	50.14
13-Jan	STATE COMPENSATION INSURANCE FUND	JANUARY PREMIUM	415.83
13-Jan	MEYERS WATER COMPANY	JANUARY/FEBRUARY WATER SERVICE	174.41
13-Jan	IMPREST CASH	CERTIFIED MAIL & PARTS FOR FLOOD PUMPS	151.17
20-Jan	IMPREST CASH	OIL FILTERS & PATCH KIT - FLOOD PUMPS	89.92
20-Jan	EMPLOYEE REIMBURSEMENT	PRINTER TONER & 2 BULLETIN BOARDS	462.20
20-Jan	NAPA VALLEY PETROULEUM	FUEL AND OIL FOR FLOOD PUMPS	836.61
27-Jan	DEPENDABLE SEPTIC SYSTEMS, INC.	PUMPING & DISPOSAL STATION S-5	686.00
27-Jan	PG&E	DECEMBER SERVICES	936.60
26-Jan	NAPA COUNTY AUDITOR-CONTROLLER	2ND QUARTER BILLING	611.85

	Total Expenses		4,499.52
	Payroll Reports		
	Pay Date 1/6/2022	116 HOURS + STANDBY	4,504.20
	Medicare	TWO WEEKS	65.31
	Unemployment		72.06
	Pay Date 1/20/2023	118 HOURS + STANDBY	4,623.30
	Medicare	TWO WEEKS	67.04
	Unemployment		73.97
	Total Payroll		9,405.88

STAFF REPORT

February, 2023

1. Condition of Sewer System During January Storms

The sewer system held up considering the amount of rain we encountered during the recent storms. The ponds are full but should be fine if the weather cooperates.

2. Letters Sent to Property Owners With Levee Problems During Storm

Letters were sent to the following property owners advising them that there was an issue with their levees during the recent high tide/storm events:

John Shanks 1796 Milton Road

Elizabeth Reynolds 1/2 lot next to 1796 Milton Road

John Williams 1888 Milton Road

Certified letters were sent to:

Dean Fisher 1816 and 1820 Milton Road

Daniel Scotti 1904 Milton Road

3. Over Budget on Fuel

Due to the purchase of oil and 100 gallons plus of fuel for the flood pumps, that line item is \$480 over budget. Budget: \$500 Expenses: \$980

4. Rebuilding of Bulletin Board

Two new bulletin board windows were purchased at a cost of \$366.32. A new mailbox will be purchased and the structure will be rebuilt soon.